# project grant Application

Please email **one electronic copy** with **principal applicant’s CV** *(1 side of A4 max)*

to [info@itpsupport.org.uk](../AppData/Local/SIW/Downloads/info%40itpsupport.org.uk). entitled Project Grant Application.

**NOTES**

* Please read the ITPSA “**Project Grant Guidance**” paper when completing this form.
* Small Grant requests (upto £20k) will be paid on successful approval, for grants larger than £20k stage payments will depend on progress reports.
* Applications must adhere to the word limit.

|  |  |
| --- | --- |
| **Project details**  |  |
| Project title |  |
| Length of project |  |
| Total support £\* |  |
| \*Small Grant requests (upto £20k) will be paid on successful approval, for grants larger than £20k stage payments will depend on progress reports.    |
| **Principal applicant**  |  |
| Title |  |
| Surname |  |
| Forename |  |
| Position |  |
| Department |  |
| University/hospital |  |
| Address |  |
| City/Town |  |
| Postcode |  |
| Tel |  |
| Email |  |
| **Co-applicant 1**  |  |
| Title |  |
| Surname |  |
| Forename |  |
| Position |  |
| University/hospital |  |
| Email |  |

**Co-applicant 2**

|  |  |
| --- | --- |
| Title |  |
| Surname |  |
| Forename |  |
| Position |  |
| University/hospital |  |
| Email |  |

*(Please include details of any further co-applicants if necessary.)*

|  |
| --- |
| **Funding applications for this project** |
| Please give details of any other organisations being approached to fund this or any related grant: |
| Awarding body | Project title | Grant sum | Dates of support |
|  |  | £ |  |
|  |  | £ |  |
|  |  | £ |  |
|  |  | £ |  |
| *Please add additional lines as necessary.* |

**Previous applications for funding to the I TP Support Association**

|  |
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| Please give details of all applicants' previous funding applications:  |
| **Year** | **Project title** | **Sum** | **Outcomes** | **Publications**  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Please add additional lines as necessary.

# PROJECT DETAILS

|  |
| --- |
| **Abstract** *(Scientific description, 200 words maximum)* |
|  |
| **Lay description of project** (*200 words maximum)* |
|   |

DETAILED DESCRIPTION OF PROJECT

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| --- |
| Please include **(1)** the background to the proposal, **(2)** the specific aims of the research including a clear statement of your hypothesis, and **(3)** a detailed plan and methodology of research including sample size calculations and intended statistical analysis***NB.*** *Maximum of 20 key references and two figures or tables.**1500 words maximum (excluding references).* |
|   |

PROPOSED TIMELINE

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| --- |
| Please present a timeline for the various stages of your project, highlighting key stages and when you expect these to be achieved. *Maximum – one half-page of A4.* |
|  |

PROJECT COSTS

|  |
| --- |
| **Staff costs** |
|  | Year 1 | Year 2 | Year 3 | **Project total** |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
| Yearly total | £ | £ | £ | **£** |
| **Consumables, equipment and miscellaneous** *(please give brief description)* |
|  | Year 1 | Year 2 | Year 3 | **Project total** |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
|  | £ | £ | £ | £ |
| Yearly total | £ | £ | £ | **£** |
|  |
| **Total project running costs** | **£** |

DECLARATIONS

|  |
| --- |
| Principal applicant and co-applicants |
| I declare that the information in this application is correct to the best of my knowledge and that no relevant information has been withheld.  |
| Signature |  |
| Name |  | Date |  |
| Signature |  |
| Name |  | Date |  |
| Signature |  |
| Name |  | Date |  |
| Administrative authority of host institution |
| On behalf of the host institution, I confirm that the application has been submitted with the agreement of the host institution, which will administer the grant, if awarded, and that the grant will be used only to support the work for which it was intended. The host institution is not aware of any relevant information that has been withheld, or of any misleading information given in the application. |
| Signature |  |
| Name  |  |
| Position |  |
| Date |  |
| Head of department at host institution |
| I confirm that I have read and support this application, and that I am not aware of any relevant information that has been withheld, or of any misleading information given in the application. I agree to the research being carried out in my department, and will provide appropriate accommodation and facilities.  |
| Signature |  |
| Name  |  |
| Position |  |
| Date |  |

**Please email the completed application to** **info@itpsupport.org.co.uk****.**